Easy Read Safeguarding Policy – 2026/2027

Keeping You Safe at Burnley Football Club

At Burnley Football Club and Burnley FC in the Community, we want everyone to feel safe, welcome and respected.

We believe that all children, young people and adults at risk have the right to be safe and protected from harm.

This guide explains, in simple form, what safeguarding means, how we help keep you safe and what you can do if you are worried about yourself or someone else.

What is safeguarding?

Safeguarding means helping to keep people safe from harm.

This includes:

- protecting you from abuse, neglect, bullying, exploitation and other harm;
- making sure you can take part in activities in a safe and supportive environment;
- helping you to feel listened to, respected and included;
- helping you to stay safe online; and
- making sure you know where to go for help if you are worried.
- Nobody should hurt, threaten, bully, abuse or make you feel unsafe.

If something does not feel right, it is always OK to tell someone.

Who is responsible for safeguarding?

Everyone who works or volunteers for Burnley Football Club or Burnley FC in the Community has a responsibility to help keep people safe.

This includes:

- staff;
- coaches;
- volunteers;
- Safeguarding Officers;
- contractors; and
- other people working on behalf of the Club.

We also expect everyone involved with the Club to treat each other with respect no matter what.

What do we do to keep you safe?

We have arrangements in place to help keep you safe, including:

- training staff and volunteers in safeguarding;
- carrying out appropriate checks when recruiting people;
- having Safeguarding Officers available to provide help and support;
- having clear ways to report concerns;
- making sure activities are planned and delivered safely;
- encouraging people to speak up when they are worried; and
- providing advice and support about staying safe online.

We take safeguarding concerns seriously.

What should you do if you have concerns?

You should tell someone if:

- you are worried about yourself;
- you are worried about someone else;
- someone has hurt you;
- someone is bullying or threatening you;
- someone is making you feel uncomfortable;
- someone has contacted you in a way that does not feel right;
- something is happening at home, school or football that worries you; or
- you just have a feeling that something is not right.

You do not have to be sure something is wrong before asking for help.

Who can you talk to?

You can talk to any adult you trust.

This could be:

- a parent or carer;
- a member of your family;
- a coach;
- a teacher;
- a member of staff;
- a Safeguarding Officer; or
- another adult you trust.

You can also talk to us if you are worried about someone else.

You will not get into trouble for raising a genuine concern.

What happens when you tell someone?

The person you speak to should:

- listen to you;
- take you seriously;
- help you feel safe; and
- share the information with the right people if they need to help protect you.

They cannot always promise to keep something secret if you or someone else may be at risk of harm.

We will only share information with people who need to know so they can help keep you safe. Your views and feelings are important, and we will listen to you.

Staying Safe

In Person

✓ You have the right to say **no** if something makes you uncomfortable.
✓ Trust your feelings. If something does not feel right, tell someone.
✓ You can speak to a trusted adult about anything that worries you.

✓ Be careful if anyone asks you to keep something secret that makes you uncomfortable.
✓ You can ask for help at any time.

Remember: **People who cause harm are not always strangers. If anyone makes you feel unsafe or uncomfortable, tell someone you trust.**

Staying Safe Online

✓ Tell a trusted adult if something online makes you feel worried, scared or uncomfortable.
✓ Keep personal information private.
✓ Be careful about who you speak to online.
✓ Think carefully before sharing photos, videos or personal information.
✓ Use privacy settings where possible.
✓ Remember that people online may not always be who they say they are.

If something happens online that worries you, **save what you can and tell someone you trust.**

Remember

- If something does not feel right — tell someone.
- If you are worried about someone — tell someone.
- You will be listened to.
- You will be taken seriously.
- Your safety and wellbeing are important to us.

Contacts:

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In an EMERGENCY

If it is an emergency, call 999 and ask for help.